



Main Campus  
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Belvedere  
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Zimbabwe

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**REQUEST FOR QUOTATION**

TO Stationery Suppliers .....

CLOSING DATE ...9 July 2018..

DATE ...3 July 2018.....

CLOSING TIME ...1630.....

RETURN QUOTATION TO: BUYING UNIT

CONTACT PERSON...C Manyowa

DELIVERY PERIOD ...3 days.....

| ITEM NUMBER | DESCRIPTION ( Please give full specification)              | QUANTITY |
|-------------|--|----------|
| 1           | Xerox Workcentre 3550 toner Strictly original, no generics | 5        |
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**INSTRUCTIONS AND CONDITIONS**

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology